



MEMORANDUM

TO: NIRMA Member Elected and Appointed Officials

FROM: Andrea L. Thieman, Executive Director *AT*

DATE: November 7, 2025

RE: Upcoming NIRMA Board Vacancy

NIRMA is now accepting applications / nominations for three positions on our 11-member Board of Directors, due to the departure of Jean Andrews, Beth Fiegenschuh and Kathy Brandt from county government. These terms must be filled by NIRMA Board appointment. One term will expire December 31, 2026, the other two terms will expire December 31, 2027. Notice of these vacancies is also being posted in the NIRMA **Interchange** magazine and on our website, <https://NIRMA.info>.

Eligibility & Commitment

Nominees must be elected or appointed officials from NIRMA member counties or agencies. See Neb. Rev. Stat. §44-4306(2)(a)(i). Board service includes preparing for and attending at least four in person meetings per year, participating on at least two committees that may meet virtually or in person, and occasional additional travel. NIRMA provides reimbursement for business related travel expenses and a per-meeting per diem. This challenging and rewarding role offers a unique experience to make a meaningful impact. You will help guide programs that benefit not only your own community, but that protect taxpayer resources and strengthen member services across Nebraska.

How to Apply

If someone from your county or agency is interested, please complete and return the attached **Application/Nomination Form by close of business Wednesday, December 3, 2025**. These applications will be given to the Nominating Committee who may choose to interview prospective candidates. The Nominating Committee is charged with presenting its recommendations to the full NIRMA Board, and it is the NIRMA Board that will then take final action to fill the vacancies.

If you have any questions about the NIRMA Board application process, please contact me.

BOARD OF DIRECTORS

Bonnie Moore Sarpy County	Beth Fiegenschuh Cheyenne County	Erich Tiemann Gage County	Lane Anderson Keith County	Jean Andrews Dodge County	Kathy Brandt Morrill County
Larry Cerny Fillmore County	Travee Hobbs Brown County	L. Wayne Johnson Clay County	Eric Stinson Madison County	Darrell Zabrocki Seward County	



NEBRASKA INTERGOVERNMENTAL RISK MANAGEMENT ASSOCIATION

General Information and Application/Nomination Form for Board of Directors

The NIRMA Board of Directors has the responsibility for setting direction, establishing policy, and overseeing the activities of NIRMA.

Terms of Office: Directors shall serve for a term of three years, unless being appointed to fill a vacancy in which case the appointment is effective through the unexpired balance of the term for the vacancy being filled. Directors shall thereafter be eligible for reelection and there is no term limitation.

Duties of the Directors:

- Directors will serve on at least two committees while on the Board of Directors and must be willing to serve on other committees or task forces when requested by the board chair.
- Directors will be responsible for the review and, at times, preparation of material for presentations at Board and committee meetings.
- Directors are also responsible for the approval of insurance contracts, rates and formulas, budget, investment policies, and distribution of assets, among other duties.
- Directors will attend all Board and assigned committee meetings. There are at least four Board meetings annually, along with various committee meetings, some of which are handled by conference call.
- Directors will be involved in various NIRMA meetings as facilitators, speakers or presiders and as representatives of the Board of Directors and be in regular contact with members and others.

Expenses/Support: NIRMA will reimburse a director for expenses incurred for travel, lodging, and food for official NIRMA business. Also:

- Directors receive no salary, but do receive a per diem for each meeting which varies depending on whether it is a Board or committee meeting and further by whether it is an in person or teleconference meeting.
- Directors and officers liability insurance is in place to protect Directors from decisions related to his or her responsibilities as a NIRMA director unless relating to criminal or fraudulent actions.

Qualifications: State law and the NIRMA bylaws require that a nominee for Director must be an elected or appointed official employed by a NIRMA member county or other member public agency.

Selection Process:

The Nominating Committee presents to the membership a slate of candidates for election, or in the event of a vacancy, presents those candidates to the NIRMA Board for selection.

The selection process

- is guided by evidence of a variety of attributes including experience, integrity, accountability, informed judgment, skill sets, geography, among others.
- is governed by the NIRMA bylaws which seek to have a Board representative of the membership base profile and diversity.



BOARD OF DIRECTORS APPLICATION/NOMINATION FORM

Name

Home address

City, State, & ZIP

Home phone number

E-mail

Mobile phone

Fax

Employer name (if applicable—please list all if more than one)

Occupation/title

Work address

Work phone

Best phone number to contact:

Home

Mobile

Work

Best time of day to contact:

Morning

Afternoon

Evening



BOARD OF DIRECTORS APPLICATION/NOMINATION FORM

Please answer all of the following questions. You may use this form and attach additional pages if you need more space to answer them, or you can answer these questions by separate letter and by attaching your resume.

Relevant Experience and/or Employment. Briefly highlight the skills, qualifications, and experience you will bring to and share with the organization (also attach a resume if you would like).

What is your interest and motivation for serving on the NIRMA Board of Directors?

Describe your experience in serving on other boards or advisory committees.

Discuss your areas of expertise/contribution you feel you can make.

Are you comfortable utilizing office technology such as email, Zoom, Teams, Sharepoint? Please give examples of the types of technology you use and frequency.

In your opinion, what are the most important issues facing NIRMA and its member counties and other member public agencies?

Signature

Date

Please complete this application/nomination, attach any additional pages (including resume, cover letter, references and/or endorsements, if any), and return to NIRMA:

By e-mail:
andrea@nirma.info

By fax:
(402) 742-9230

By mail:
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P.O. Box 85210 Lincoln, NE 68501-5210