




NOTICE OF NIRMA BOARD VACANCY

TO: NIRMA County Board Members, Other Member Elected and Appointed Officials

FROM: Craig L. Nelson, Executive Director 

DATE: April 5, 2021

RE: **NIRMA Board Vacancy**

As the result of Tim McDermott's recent resignation from Saline County and from his position on the NIRMA Board of Directors, a vacancy on the NIRMA Board now exists. NIRMA is currently soliciting applications/nominations to fill this vacancy which the NIRMA Board must fill by appointment. This vacancy is for a term expiring December 31, 2023. Notice of this vacancy is also being posted on our website.

Individuals interested in making application should recognize that there is a time and travel commitment involved. A minimum of four Board meetings are held each year, including an organizational meeting early in the year, followed by separate meetings in the spring, summer and fall. All Board members serve on at least two committees which generally meet by conference call. NIRMA does reimburse all Board members for business-related travel costs and also pays a per meeting per diem, therefore no member or individual is financially burdened by serving on the NIRMA Board. This is an interesting and challenging assignment and among the rewards of service is knowing that the program has been beneficial, not only to our members and your constituents, but in a larger sense to all the taxpayers of Nebraska.

Those **eligible** to apply and to serve on the NIRMA Board must be **elected or appointed officials employed by a NIRMA member county or other member public agency.** See Neb.Rev.Stat. §44-4306 (2)(a)(i).

If you or any eligible elected or appointed official from your county or other member agency is interested in applying for this NIRMA Board vacancy, please refer to the attached general information sheet and complete and return to me the Application/Nomination form which is also attached. An electronic version of this Application/Nomination form can be found on our website at www.nirma.info.

Completed Application/Nomination forms must be received in the NIRMA office by the close of business on Tuesday, April 27, 2021. These applications will then be given to our Nominating Committee who may choose to interview prospective candidates and the Nominating Committee is charged with presenting its recommendations to the full NIRMA Board. It is the NIRMA Board that then takes final action and I anticipate the Board will fill this vacancy at its next scheduled meeting in May.

I ask you give this opportunity serious consideration. Please contact me or any NIRMA Board member should you have any questions about serving on the NIRMA Board.

Attachments

cc: Emailed to designated officials/employees

BOARD OF DIRECTORS

Doris Karloff
Saunders County

Larry Cerny
Fillmore County

Beth Fiegenschuh
Cheyenne County

Jean Andrews
Dodge County

Kathy Brandt
Morrill County

Tim McDermott
Saline County

L. Wayne Johnson
Clay County

Bonnie Moore
Sarpy County

Jim Peterson
Cass County

Ron Schmidt
Madison County

R. Buddy Small
Brown County



NEBRASKA INTERGOVERNMENTAL RISK MANAGEMENT ASSOCIATION

General Information and Application/Nomination Form for Board of Directors

The NIRMA Board of Directors has the responsibility for setting direction, establishing policy, and overseeing the activities of NIRMA.

Terms of Office: Directors shall serve for a term of three years, unless being appointed to fill a vacancy in which case the appointment is effective through the unexpired balance of the term for the vacancy being filled. Directors shall thereafter be eligible for reelection and there is no term limitation.

Duties of the Directors:

- Directors will serve on at least two committees while on the Board of Directors and must be willing to serve on other committees or task forces when requested by the board chair.
- Directors will be responsible for the review and, at times, preparation of material for presentations at Board and committee meetings.
- Directors are also responsible for the approval of insurance contracts, rates and formulas, budget, investment policies, and distribution of assets, among other duties.
- Directors will attend all Board and assigned committee meetings. There are at least four Board meetings annually, along with various committee meetings, some of which are handled by conference call.
- Directors will be involved in various NIRMA meetings as facilitators, speakers or presiders and as representatives of the Board of Directors and be in regular contact with members and others.

Expenses/Support: NIRMA will reimburse a director for expenses incurred for travel, lodging, and food for official NIRMA business. Also:

- Directors receive no salary, but do receive a per diem for each meeting which varies depending on whether it is a Board or committee meeting and further by whether it is an in person or teleconference meeting.
- Directors and officers liability insurance is in place to protect Directors from decisions related to his or her responsibilities as a NIRMA director unless relating to criminal or fraudulent actions.

Qualifications: State law and the NIRMA bylaws require that a nominee for director must be an elected or appointed official employed by a NIRMA member county or other member public agency.

Selection Process:

The Nominating Committee presents to the membership a slate of candidates for election, or in the event of a vacancy, presents those candidates to the NIRMA Board for selection.

The selection process

- is guided by evidence of a variety of attributes including experience, integrity, accountability, informed judgment, skill sets, geography, among others.
- is governed by the NIRMA bylaws which seek to have a Board representative of the membership base profile and diversity.



BOARD OF DIRECTORS APPLICATION/NOMINATION FORM

Name

Home address

City, State, & ZIP

Home phone number

E-mail

Mobile phone

Fax

Employer name (if applicable—please list all if more than one)

Occupation/title

Work address

Work phone

Best phone number to contact:

☐ Home

☐ Mobile

☐ Work

Best time of day to contact:

☐ Morning

☐ Afternoon

☐ Evening



BOARD OF DIRECTORS APPLICATION/NOMINATION FORM

Please answer all of the following questions. You may use this form and attach additional pages if you need more space to answer them, or you can answer these questions by separate letter and by attaching your resume.

Relevant Experience and/or Employment. Briefly highlight the skills, qualifications, and experience you will bring to and share with the organization (also attach a resume if you would like).

What is your interest and motivation for serving on the NIRMA Board of Directors?

Describe your experience in serving on other boards or advisory committees.

Discuss your areas of expertise/contribution you feel you can make.

In your opinion, what are the most important issues facing NIRMA and its member counties and other member public agencies?

Signature

Date

Please complete this application/nomination, attach any additional pages (including resume, cover letter, references and/or endorsements, if any), and return to NIRMA:

By e-mail:

Craig@nirma.info

By fax:

(402) 742-9230

By mail:

Craig Nelson

NIRMA

P.O. Box 85210

Lincoln, NE 68501-5210